

BEST PRACTICE

LOCATION:	All sites	ARTICLE YEAR:	2005
ACTIVITY:	Competence Assurance	COMPANY:	CEMEX UK Materials
SUB ACTIVITY:	N/A	COMPANY LOCATION:	West Midlands
BEST PRACTICE No:	BP88	COMPANY TEL:	0121 569 7833

TITLE

Schedule of inspections and maintenance task management

ARTICLE

Cemex UK Materials West Midlands has developed a task management control for the completion and close-out of actions generated by audits and statutory inspections.

The system schedules the audits and inspections, and also records actions, their progress and due dates. This not only improves management control, but allows all production employees to record and manage actions. It also allows senior management to monitor progress and identify any serious issues that have been missed.

The system involves an Outlook-based schedule that tracks the inspections and audits. Once the report is submitted, the action information is entered into an Access database, which allows the production of weekly and monthly progress reports. The information is always live and can be reported at any time.

ARTICLE IMAGES