BEST PRACTICE

LOCATION:	**Company-wide**	**ARTICLE YEAR**	**2011**
ACTIVITY:	**Competence Assurance**	**COMPANY:**	**Brett Landscaping and Building Products**
SUB ACTIVITY:	**N/A**	**COMPANY LOCATION:**	**National Initiative**
BEST PRACTICE No:	**BP783**	**COMPANY TEL:**	**07921 495629**
COUNTRY OF ORIGIN:	**United Kingdom**		

TITLE
Control of contractors
ARTICLE
Description Brett recognised that the incident rate for contractors being injured was much higher than that of Brett employees. To improve contractor safety they developed a four pronged approach; 1.Selecting & pre-authorising contractors 2.Ensuring induction on site & awareness of risks 3.Managing them on site 4.Reviewing their performance once the task is complete 1. To be able to work on a Brett site you must now either be a member of 'safecontractor' or be authorised through a local scheme. 2. While this system gave Brett confidence that the companies we were appointing to do work for us were competent it didn't address the individuals. An induction pack was built to ensure that staff coming on to site were given the relevant information they needed (with questions to check understanding) and this was done on a business wide level, site level and task specific level. A system was established to log these inductions on the company intranet, so that other staff at other sites could check they have had a business wide induction. Contractors are issued a card to prove they have been inducted, and on these cards, a 3 strike system can be recorded, for SHE related breaches. 3. We then reviewed the control process that occurred when the contractors were working on site. Our QHEST management system was used to establish a contractor checksheet, that supervisors and managers use to assess contractors and their work and before any work is undertaken a 'permission' is used – this may lead to further 'permits'. 4. After any job the local management review the task and if there are any comments on the contractors performance these can be added either to the intranet of the safecontratcor site. Benefits • A dramatic improvement in the incidence rate involving contractors
ARTICLE IMAGES