

QNJAC Guidance

Essential Health & Safety Guidance for Quarries



Quarries National Joint Advisory Committee (QNJAC)

Information sheet in support of:

Quarry Operator and Contractor Code of Conduct

Maintaining Standards as a Contractor

(Version 1: May 2016, review 2021)



This information sheet has been developed by the Quarries National Joint Advisory Committee (QNJAC) to help quarry operators, contractors, managers and others make health and safety improvements in the quarry industry. This guidance may go further than the minimum you need to do to comply with the law.

Maintaining Standards as a Contractor

This is information that a contractor should make available to the Site Operator to demonstrate that his organisation and employees are consistently working to maintain and improve the standards required to work safely within a quarrying environment.

| | | | |
|---------------------|--|-----------|--|
| Company Name | | Date | |
| Site/Client | | Signature | |
| Project Description | | Full Name | |

Carry out and monitor the following:

1. Produce suitable and sufficient Risk Assessments and Method Statements (RAMS) for the arranged task.
2. Seek input from employees carrying out the task as well as your client when compiling the RAMS.
3. Ensure that you discuss the content of the RAMS with the client and that you are both happy to proceed.
4. Distribute the RAMS to your team and ensure that it is fully understood by all team members.
5. Deliver relevant tool box talks for any high risk or unusual activities. Record the delivery of these talks.
6. Ensure that all personnel are competent for the tasks they are scheduled to undertake.
7. Pass the details of employee competencies on to the client.
8. Ensure that all equipment is fit for use under the relevant regulations e.g. Provision and Use of Work Equipment (PUWER), Lifting Operations and Lifting Equipment Regulations (LOLER) and Portable Appliance Testing (PAT)
9. Ensure that you can provide the relevant certification for all equipment.
10. Provide current certificate of Employer's Liability Insurance
11. Regularly monitor performance of the personnel and condition of equipment to identify any new potential hazards.
12. Record and investigate accidents/ high potential near misses to prevent re-occurrence and implement corrective actions.
13. Hold regular meetings with clients to discuss progress and the outcomes of accident/high potential near miss investigations.
14. Show leadership by setting the example
15. Maintain your standards
16. If you have any concerns don't be backward in coming forward!